

Approved:

Effective: January 29, 2020
Review: August 27, 2019
Office: Maintenance
Topic Number: 850-000-005-e



Department of Transportation

MAINTENANCE RESPONSIBILITIES WITHIN THE LIMITS OF CONSTRUCTION PROJECTS

AUTHORITY:

Section 20.23(3)(a) and Section 334.048(3), Florida Statutes.

REFERENCE:

Title 23 Part 635, Code of Federal Regulations

PURPOSE:

It is the intent of the Department to provide guidance concerning Florida Department of Transportation (FDOT) maintenance responsibilities within construction project limits to ensure coordination of Construction and Maintenance activities.

BACKGROUND:

Unless a project is constructed on an entirely new location and has never been open to traffic, some maintenance activities may be expected to continue during the construction phase of a project. Therefore, while maintenance activities performed by Maintenance may be reduced during the construction period, they do not necessarily cease entirely. In addition, the construction contract may require the construction contractor to perform some maintenance activities.

1. MAINTENANCE AND CONSTRUCTION COORDINATION

The Construction Office will invite the appropriate maintenance staff (i.e. Maintenance Engineer or Operations Engineer as appropriate and Asset

Maintenance Contractor, if applicable) to the Preconstruction Conference to discuss and identify maintenance activities that will be performed within the construction project limits, if any, and discuss emergency response within the construction project limits.

The construction contractor's contractual responsibilities are outlined in the construction contract package.

2. MAINTENANCE RESPONSIBILITIES

The Maintenance Engineer will remain aware of the maintenance conditions within the construction project limits throughout the duration of the project. When the Maintenance Office intends to perform any maintenance activity within the limits of the construction project, the Maintenance Engineer must coordinate the activity with the Construction Engineer to minimize any possible interference with the construction contractor's operations.

2.1 MAINTENANCE RATING PROGRAM (MRP)

MRP sample locations that fall within a construction zone are usually not evaluated; an alternate sample location is typically selected instead. Refer to the MRP Handbook for complete guidance.

2.2 MAINTENANCE INSPECTIONS

Within the limits of a construction project, the maintenance office must still perform inspections. These inspections include:

- Bridge Inspections
- Overhead Sign Structure Inspections
- High Mast Light Pole Inspections
- Mast Arm Inspections
- Crash Cushion Inspections
- Guardrail Inspections
- Highway Lighting Surveys
- In-Service Safety Inspections of new portions of bridges before opening to traffic
- Pre-Acceptance Inspections on Bridges, Overhead Sign Structures, and Traffic Signal Mast Arms

Required inspections may be waived by the District Maintenance Engineer. For example, a bridge inspection may be waived if the bridge has been decommissioned and will soon be disassembled, or a lighting

survey may be waived if the lighting system is temporarily disconnected due to construction activities.

2.3 EMERGENCY RESPONSE

The Maintenance Office will respond to emergency situations within the construction project limits unless other details are discussed and agreed to at the Preconstruction Conference or with the Construction Office. Details of emergency response must be discussed at the Preconstruction Conference.

3. DEPARTMENT OF CORRECTIONS CREWS

No inmate labor, unless performed by inmates who are on parole, supervised release, or probation, shall be employed in construction or used for maintenance or for any other purpose at the site or within the limits of any Federal-Aid highway construction project from the "Award" of the contract or the start of Work on force account, until "Final Acceptance" of the Work by the Department.

4. TRAINING

There is no training associated with this procedure.

5. FORMS

There are no forms associated with this procedure.