



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JIM BOXOLD
SECRETARY

POLICY

Effective: November 18, 2015
Office: Transportation Support
Topic No.: 001-010-015-j


TOBACCO USE POLICY

It is Department policy to protect the public health, comfort, and environment by providing buildings and facilities owned or leased by the Department, and meetings held by the Department, that are free from tobacco use. Tobacco use includes tobacco products that produce smoke, "E-cigarettes" and other similar vapor devices, smokeless tobacco, and other tobacco products.

The following shall be "no smoking or tobacco use" areas:

- All indoor, storage bays, and enclosed areas of Department buildings and facilities (i.e., any building or that portion of a building owned, leased, or rented by the Department and any Department owned or leased facility, including but not limited to trailers, construction trailers, toll booths, and bridge tender houses).
- All meeting places where the Department conducts or sponsors meetings, including meetings in non-Department buildings and facilities.
- All Department vehicles (i.e., any Department or State owned or leased vehicle).
- Within 30 feet from entrance door(s) into facilities unless an exemption is granted by the Secretary or District Secretary to accommodate designated smoking areas that make best use of a facility's design. Designated smoking areas should not be located near main entrances. The presence of ashtrays alone does not designate a smoking area or otherwise serve to permit smoking in the vicinity.

Supervisors are responsible for ensuring that employees comply with this policy. Facility Managers are responsible for ensuring that easy to read signs are posted in conspicuous places throughout Department buildings and facilities declaring that smoking is not permitted. In areas where smoking is not permitted, there is also a prohibition against using other tobacco products, to include "E-cigarettes" and other similar vapor devices, and smokeless tobacco.



Jim Boxold
Secretary